

LODGE/CHAPTER CLOSURE PROCEDURE

LODGE/CHAPTER AMALGAMATION PROCEDURE

Appendix IX (Closure Procedure)
Appendix E (Amalgamation Procedure)

CERTIFICATE OF GOOD STANDING (Clearance Certificate)

Suggested format for a "Certificate of Good Standing".

This **MUST** be provided to **ALL** Members of a Closing Lodge/Chapter.

(Type on headed Lodge/Chapter paper, if available).

We, the undersigned Master/First Principal, Secretary/Scribe E and Treasurer of the above named Lodge/Chapter, do hereby certify that WBro/Bro/ EComp/Comp *. (incl. rank) at the closure of the Lodge/Chapter]*, has paid all dues, satisfied all demands against him and that he enjoys full Masonic privilege.

Given under our hands this day of

..... Worshipful Master/First Principal *

..... Secretary/Scribe E *

..... Treasurer

* Delete as applicable.

If he has NOT paid all his dues his indebtedness should be shown

Note. Every member of a Closing Lodge/Chapter **MUST** be given a Certificate **EVEN** if they are in arrears with Subscriptions.

If a member is in debt to the Lodge/Chapter this should be stated on the Certificate with the amount also shown.

Please Note.

A list of all members who received a Certificate of Good standing (showing indebtedness where appropriate) should be attached to the minutes of the last meeting, and a copy sent to the Provincial Office.

Every member should be reminded that he **MUST** retained his Certificate as it will be required whenever he wishes to join a Lodge/Chapter in the future.

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